

LAKES AREA SEWER AUTHORITY

Minutes—May 24, 2010

The Lakes Area Sewer Authority held its regular meeting on May 24, 2010, at 7:00 pm, at the Porter Township Hall.

Commissioners Present: Grib, Oxley, Melko, Laski, Bitely, Bainbridge.

Commissioners Absent: Johnson.

Public Comment: None

Motion by Oxley, Support by Bitely to approve the agenda as presented, all Ayes—motion passed.

Motion by Bitely, Support by Bainbridge to approve and place on file the minutes of the Regular Authority Meeting of April 26, 2010 as emailed, all Ayes—motion passed.

Oxley presented a Treasurer's Report which reflected receipts and disbursements for the month. Also included were bills for payment which reflected materials and supplies for LASA set-up and operations.

Motion by Melko, Support by Bitely to receive and place on file the Treasurer's Report subject to audit, all Ayes—motion passed.

Motion by Grib, Support by Bitely to approve payment of bills as presented, all Ayes—motion passed.

Oxley reported that due to there being substantial funds in savings, he would like to shift some into CDs to gain interest revenue. He proposed placing \$100,000 into a 36-month CD and \$100,000 into a 60-month CD—all with Chemical Bank.

Motion by Bitely, Support by Bainbridge to approve the shift in funds from savings into CDs as proposed, all Ayes—motion passed.

Oxley recommended that Charles Meade of CMJR, Inc. be hired to assist with payroll and training as needed.

Motion by Melko, Support by Bitely to hire CMJR, Inc. as recommended, all Ayes—motion passed.

Oxley presented a draft of the Pre-Billing letter for review. If approved he will have copies printed and mailed out to all sewer customers.

Motion by Melko, Support by Grib to authorize the Treasurer to print and mail the Pre-Billing letter at a cost not to exceed \$500.00, all Ayes—motion passed.

LASA now has an e-mail and phone set up as follows: lasabilling@yahoo.com 269-624-6387 x3.

Smaka reported on the status of construction. The treatment plant and Gravel Lake area are 90% completed. Areas around Welcher Dr., Lake St., and Red Run Rd. are next to be completed around mid-June. It is anticipated that treatment plant start-ups will be around end of June with it up and running by mid-July. The next status meeting for the Treatment plant will be June 2 at 1:00 pm and that for Contracts A & B (Kamphis and Balkema) will be June 16 at 2:00 pm.

The O & M Contract with Infrastructure Alternatives was presented for review.

Motion by Bitely, Support by Grib to approve the O & M Contract with Infrastructure Alternatives to operate the treatment facility. Role call vote: all Ayes—motion passed.

The Farm Land Lease was presented for approval. This is to rent the remainder of LASA land to a local farmer, Paul Kubik. It was suggested that language be added to account for proper farming practices as prescribed by MSU.

Motion by Bitely, Support by Laski to approve the lease with amendments, all Ayes—motion passed.

Discussion ensued regarding the future additions of homes/parcels for sewer hook-up. It was decided to utilize the current costs and procedures as outlined in the Sewer Ordinance.

Smaka presented a list of bills for payment.

Motion by Oxley, Support by Bainbridge to approve payment of the bills as presented, all Ayes—motion passed.

Melko handed out a listing of items for the “wish-list” to be added to the project due to availability of funds. The list was prioritized with the septage receiving station being first, followed by additional monitoring equipment for the treatment plant and clean-outs.

Motion by Melko, Support by Grib to approve the wish-list items to be added to the project, all Ayes—motion passed.

Schuitmaker reported that he is meeting with the attorney for the Village of Marcellus to complete the revision to its sewer ordinance to come in line with LASA. He is also researching several properties that were removed from the assessment role to determine if they should be reinstated.

Alternative Energy: Boshoven reported that he has not received any responses to his follow-up letters seeking additional funding and support for the project.

Public Comment: None

There being no other business before the Authority, the meeting adjourned at 8:47 pm.

Next meeting—June 28, 2010 at 7:00 pm.

Respectfully Submitted,

John A. Grib
LASA Secretary