

## LAKES AREA SEWER AUTHORITY

Minutes—November 23, 2009

The Lakes Area Sewer Authority held its regular meeting on November 23, 2009, at 7:00 pm, at the Porter Township Hall.

Commissioners Present: Grib, Oxley, Melko, Bitely, Bainbridge, Johnson.

Commissioners Absent: Laski.

Public Comment: None

Motion by Bitely, Support by Oxley to approve the agenda as presented, all Ayes—motion passed.

Motion by Oxley, Support by Bitely to approve and place on file the minutes of the Regular Authority Meeting of October 26, 2009 as e-mailed, all Ayes—motion passed.

Oxley presented a Treasurer's Report which reflected receipts and disbursements for the month.

Motion by Grib, Support by Johnson to accept and place on file the Treasurer's Report, all Ayes—motion passed.

Smaka reported on the status of construction. Most of the construction is finished on Finch and Gravel Lakes. It is anticipated that the force main will be installed along Brody Street, down Hemlock Lake Road, under the railroad tracks, and stop at M-216 before suspending construction for the winter. The treatment facility will remain under construction throughout the winter. All is currently on schedule.

Feedback on the Operations and Maintenance Agreement with the Village of Marcellus is due to Harold's office by Dec. 10. Further review and action will be done at the December LASA meeting.

The insurance quote was received from the Michigan Municipal League in addition to the previous quote from Western Insurance Agency representing the Par Plan. Consensus was to go with Western.

Final inspection and application fees will be determined at the December LASA meeting.

Oxley reported on the customer billing and accounting process. A handout of various options and cost comparisons was provided and discussed. There is a rather pressing need to determine hardware and software needs and acquire the necessary equipment.

Motion by Bitely, Support by Johnson to authorized the Treasurer to purchase hardware not to exceed \$7,000 with \$2000 for computer and printer. Roll Call vote: Johnson-Y, Grib-Y, Bitely-Y, Bainbridge-Y, Oxley-Y, Melko-Y. Motion passed.

Smaka presented a list of bills for payment.

Motion by Bitely, Support by Grib to approve payment of the bills as presented, all Ayes—motion passed.

At construction status meeting with all contractors will be held on December 2, 2009. Contracts A& B will be at 10:00 am at the Marcellus Twp. Hall; Contract C will be at 1:00 pm at the treatment plant site on Hemlock Lake Road.

Public Comment: None.

There being no other business before the Authority, the meeting adjourned at 8:21 pm.

Next meeting—December 21, 2009 at 7:00 pm. (changed from the regular date of December 28 due to the holiday season).

Respectfully Submitted,

John A. Grib  
Authority Secretary